



CAPISTRANO UNIFIED SCHOOL DISTRICT

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October 19, 2022

CUSD TITLE I PARENT AND FAMILY ENGAGEMENT POLICY LETTER

Dear Parents and Guardians:

The Capistrano Unified School District, with parents and family members, has jointly developed, mutually agreed upon, and distributed to parents and families the approved CUSD Title I Parent and Family Engagement Policy. The policy outlines how parents and the District, along with school staff, will share responsibility for improved student academic achievement and the means by which the District, schools, and parents will build and develop a partnership that will help children achieve the State's high standards. Below is the summary of the policy.

A. CUSD will involve parents in the joint development of the CUSD Local Education Agency (LEA) Plan by getting input from Title I parents during School Site Council (SSC) and English Learner Advisory Committee (ELAC) meetings. All school sites actively recruit parents/family members to participate in a parent advisory capacity and in the needs assessment process. Input is also gathered during the Annual District Title I Meeting. The District will also invite parents to participate in special training to support their understanding of the CUSD LEA Plan and the School Plan for Student Achievement (SPSA).

B. Capistrano Unified School District will assist and build the capacity of all Title I schools. The District will employ support staff who will collaborate with schools and parents to develop goals, programs, and workshops to support parents and families. Every school will have a parent/community representative who will serve as a liaison between parents, schools, and outside community agencies. The District will provide the coordination, technical assistance, and other support necessary to assist and build the capacity of Title I schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance. District staff will develop tools and curriculum and will provide training to school staff in the following areas:

School Goals for Parent Engagement
Parent and Family Center
Building Relationships with Community Groups
Expanded Learning Opportunities Program
Special Education
Technology and Information Services

Parent Education Modules
School Volunteer Program
Staff Capacity-building
Language Acquisition Programs
Curriculum and Instruction
Health Services

C. An annual evaluation of the content and effectiveness of this parental engagement policy will be conducted annually through School Site Councils and District Title 1 Parent meetings. The

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evaluation will include the various departments listed above along with identifying barriers to greater parent and family participation. The District will use the findings to design evidence-based strategies for more effective parent engagement and to revise, if needed, the District Title 1 Parent and Family Engagement Policy.

D. The District has thirteen schools that receive Title I, Part A funding. Each site abides by the guidelines under the Every Student Succeeds Act (ESSA). The District will involve parents in the activities of Title I schools such as the use of Title I funds, evidence-based strategies to increase student achievement, and intervention. Furthermore, the District will ensure that schools listen responsively to parents, welcome them as partners, and provide leadership and learning opportunities for them. The District will ensure that parents and family members are knowledgeable about school and District programs, engagement opportunities, student and school performance data, parents' rights and responsibilities, and how to support their children's education.

The complete CUSD Title I Parent and Family Engagement Policy is posted on the District and Title I schools websites.

If you are interested in learning more about the annual review of this policy, please contact the Coordinator II, Title I at 949-234-9423.

Cary Johnson, Assistant Superintendent, Curriculum and Instruction

